Attendance:
Guy Berry, Diane Cohen, Michelle Coffman, Rich Danchik, Joseph Jolson, Heather Juzwa, Fu-Tyan Lin, Jim Manner, Mike Mautino, Michelle, Muscatello, Manny Schreiber, and Mordecai Treblow

Report from Secretary:
The minutes from December 2010 were approved.

Report from Treasurer:
Manny Schreibner is transitioning and setting-up treasurer’s files in Quiken Money Management Software.

Manny Schreibner is currently able to sign for bank account, and Heather Juzwa soon will be added. Executive Committee discussed and agreed that the treasure-elect should also be added as signature to bank account to make transition easier when officers change.

Report from Past Chair:
Jim Manner thanked everyone for their help and support over the last year. Jim discussed the annual report, he and Heather Juzwa (current chair) will be working on the report. Mike Mautino will submit text for the annual report for awards/submittals for nominations for chemluminary awards.

Report on Programs and Activities from Committee Chairs
1) Budget
   - Jim Manner, with Manny Schreibner’s help, reviewed the current Budget and projected the budget for 2011.
   - See the attached spreadsheet for additional information.
   - There may be a few updates once the budget is reviewed after all the end-of-year expenses are included.
   - There was a change to the Job Searching Workshop actual expenses (change reflected in the attached).
• Jim Manner discussed the Project SEED stipend and recommended that the Pittsburgh ACS local section increase their support. A motion was made and passed to add a line item to the budget for Project SEED for the Pittsburgh ACS local section to support one student.
• The national dues allotment and local dues allotment amounts shown on the budget were discussed and a question arose as to the correct amount. Jim Manner checked with [just need to copy information from Jim’s e-mail to fill in the blank with the name and amount.]
• The Executive Committee decided to open another bank account for the Central Regional Meeting to be held in Pittsburgh in 2014.
• A motion was made and accepted to accept the estimated budget with the changes as discussed during the meeting.

2) Finance
• Mordecai Treblow reported that all of the Pittsburgh ACS Local Section funds had been invested with Hefren Tillotson.
• It is too soon for a report as the investment was just made, there will be a report after the first quarter (April 2011).

3) Job Searching Workshop
• Scheduled for February 4 and 5, 2011, an announcement has been placed in the crucible and on the website.
• This year the job fair will not be conducted with the workshop, sending out a poll/survey to employers to see how to make the job fair more beneficial for participants and employers.

4) Energy Group
• First meeting of the year will be next week, see the Crucible for details.
• Second meeting is in February and the topic is the Smart Grid.
• A spring symposium is being planned.

5) Anaheim National ACS meeting in March 2011.
• Four councilors/alternate councilors will be attending the meeting.

6) YCC
• No report.

7) WPTAG
• No report.

8) Chemist Club
• The February meeting will be held at the Carnegie Art Museum.
• There will be a meeting March, no meeting in April, and then a May meeting.

9) ITC Science Café Grant
• Heather Juzwa would like to submit a grant and possibly combine with the on-the-road idea (Heather Juzwa and Mordecai Treblow to discuss).

• Or, we will try to contact the Carnegie Science Center about the Science Café and see if possible to participate this way.

• Heather Juzwa has a speaker from Valspar to discuss paints.

10) Crossroad Grant
• May try to piggy back with what student affiliates are doing at Duquesne.

11) Other
• Heather Juzwa requested a write-up from Student Affiliate Groups discussing what they have done during the calendar year.

• Upcoming events for 2011 – See Crucible and Pittsburgh Local Section website http://www.chem.cmu.edu/acs-pgh/

12) The annual report will be due February 15th 2011.

13) Next meeting Tuesday, March 1, 2011.

Reported submitted on January 21, 2011 by Michelle Coffman, 2010 Secretary of the Pittsburgh ACS section.