American Chemical Society Pittsburgh Local Section  
Executive Board Meeting Minutes  
April, 2017 Monthly Meeting

Date: April, 24, 2017

Location: University of Pittsburgh, Department of Chemistry, Chevron Science Center

Members Present:

Call to Order
D. Waldeck at 6:30PM

Review of Minutes from March, 2017 Executive Board Meeting

- Correction was made to add Monique Hockman to the list of members present.
- Motion to accept as amended (H. Juzwa), second (D. Gallaher) – motion passed unanimously (no abstentions).

Order of Discussion

a) ACS Awards Dinner (D. Waldeck)
   i. ACS Preparations are underway, notifications/invitations to award winners have been sent.
   ii. Awaiting WCC awardee names (expected by Friday – 4/28/17).
   iii. Awardees were reviewed to make sure all representatives were invited.

b) Crucible Support (D. Waldeck)
   i. Letters requesting support were sent to SSP and SACP.
   ii. SACP responded (Geoff White) stating that support is “in progress”.
   iii. SSP request was sent to Helen Boylan – will discuss at later date.

c) Tripartite Symposium (H. Juzwa)
   i. The symposium this year will be held on May 20, 2017 at Carlow University. As of today there were 11 total registrants.

d) Senior Chemists Lunch (H. Juzwa)
   i. The lunch is scheduled for Monday, June 26th, 2017 at Mitchell’s Fish Market in the Galleria.
   ii. The lunch will honor members with 50/60/70 years of service.

e) Treasurer’s Report (D. Waldeck)
   i. Dave W. reported (in Kelly C’s absence) on recent warrants which were completed.
   ii. Further reporting and discussion were tabled until Kelly’s arrival.

f) Councilor’s Report (K. Woznack)
   i. Kim W. reported that the ACS San Francisco meeting set a record for attendance
   ii. A detailed report from the local section councilors in attendance at the meeting as provided and discussed.

g) Crucible Archives Project (D. Gallaher)
   i. Dave G. reported that the crucible archiving project continues in earnest. As of the meeting, the years 1920-23 had been digitally archived.

h) Crucible (L. Miller)
   i. Logan M. reported on recent developments regarding the crucible. A discussion occurred regarding continuation of the relationship with advertising service from MBO.
   ii. Digital advertising (e.g. Google Advertisements) was suggested as a possible alternative to the current structure.
iii. A motion to discontinue the relationship with MBO was made by H. Juzwa and seconded. The motion was approved unanimously.
iv. Changes will take effect with the May issue of the Crucible.
v. Matt B. volunteered to investigate the possibility of using Google Advertisements.

i) Travel Reimbursement Policy (Waldeck, D.)
   i. A discussion regarding the draft policy (as provided by Heather J. occurred.
   ii. Questions centered around whether the document should become official policy or serve only as guidelines for the treasurer and section chair.
   iii. A recommendation was made to include the information as part of the warrant process.
   iv. Guidelines (as opposed to official policy) allow the flexibility for cost differentials in different cities. Local section chair would have discretion to approve expenses for “extraordinary circumstances”.
   v. Heather J. will modify document with changes suggested during the discussion and the executive committee will reconsider at a future meeting.

j) Chemistry Olympiad (D. Waldeck)
   i. Michelle Coffman is stepping down from oversight of the Chemistry Olympiad.
   ii. The section is currently looking at alternatives for the current process
   iii. There is a need to identify a new process/personnel prior to the next offering of the Olympiad.

k) YCC Report (M. Baker)
   i. Matt B. reported that the YCC has two upcoming events and is planning for a final meeting in July.

l) WCC Report (citation required!)
   i. The WCC has chosen two awardees for the 2017 season.
   ii. A meeting will occur on Friday, April 28 to plan the remainder of the year.

m) Treasurer’s Report (continuation) (Colopietro, K.)
   i. Kelley arrived at 7:17PM and provided an extended treasurer’s report.
   ii. Checks from MBO have arrived and will be cashed.
   iii. A clarification on the line item “President’s Challenge Commission for Recruiting” was discussed
   iv. As part of the treasurer’s report, M. Mautino provided an update on the investment accounts with Hefren-Tillotson.

n) NEW BUSINESS
   i. Phi Lambda Upsilon@ University of Pittsburgh – a request was made for supplementary funding for the march for science.
      i. A motion was made to provide $500.00 (Chapman, T.) but it was not seconded.
      ii. The motion was amended to “contribute something” based upon research (D. Waldeck) into the current status of the deficit (w/Haley Grimm).
      iii. The motion was further amended and seconded to “contribute up to $300” depending on the outcome of Dave’s research.
      iv. The motion was passed with 2 opposed, no abstentions.
   ii. Science Tots (STEAM Program – Erica Peters) – a request was made for supplementary funding for the science tots program run by Erica Peters.
      i. A motion was made (Colopietro, K) and seconded (Baldauff, E.) to approve $150.00 for the program.
      ii. The motion passed unanimously (no abstentions).

o) Next Meeting
   i. The next executive board meeting will be held on Monday, May 22, 2017
   ii. E. Baldauff agreed to host.

p) Motion to Adjourn
   i. Motion was made at 8:05PM and seconded. Motion passed unanimously.

Respectfully Submitted,

David L. Gallaher, Director
4/2017